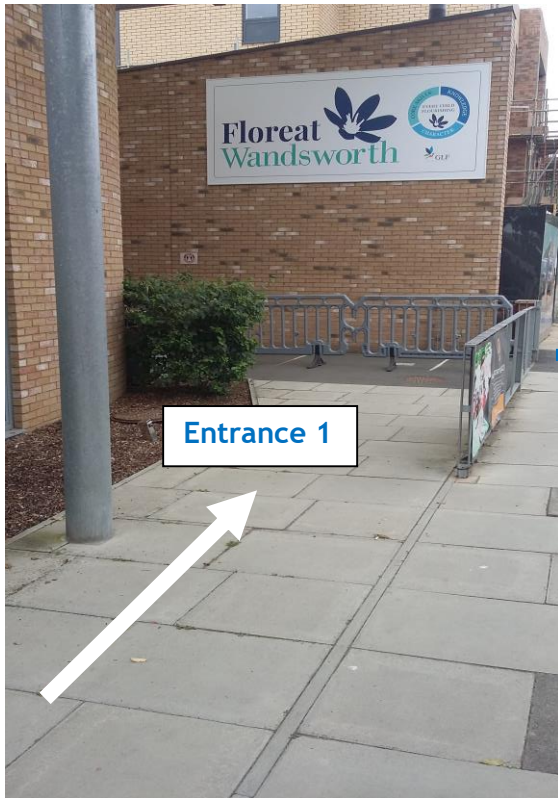


THE MORNING & AFTERNOON ROUTINE

Timings and important notices:

- Reception, Year 1 and Year 2: 8.30am to 3.30pm (3pm finish on Fridays)
Please use [Entrance 1](#) (see next page)
- Year 3, Year 4, Year 5 and Year 6: 8.35am to 3.35pm (3.05pm finish on Fridays)
Please use [Entrance 2](#) (see next page)
- Please note that the school day will end on Fridays at 3pm (Reception to Year 2) or 3.05pm (Year 3 to Year 6).
- Nursery Morning: Mon - Fri 8:30am to 11:30am
- Nursery Afternoon: Mon - Fri 12.30pm to 3:30pm
- Nursery Full Time: Mon - Thurs 8:30am to 3:30pm & Fri 8:30am to 3pm
- Families will come in through the Farlton Rd Entrance and leave via the Community Garden on Garratt Lane. This applies to both the morning and afternoon routines.
- Siblings families will use the earlier arrival and collection timings if they have a child in Nursery, Reception, Year 1 or Year 2 **and** a child in Year 3, Year 4, Year 5 or Year 6.
- The morning routine will follow the 'drop and go' approach via a one-way system which has been very successful over the past year. The younger pupils from Nursery to Year 2 and their adults will come onto the playground first followed by the older pupils (Years 3 to 6) and their adults.
- Staff will be available at the doors and the gates on the ground floor for any key messages.
- Children must remain with their adult at all times until they are under the care of a member of the school team.
- This plan will help to establish a safe and calm start and end to the school day. This plan is subject to change and will be reviewed on a weekly basis.
- Please see the photos on the next page for where to line up.

[Photos taken on Farlton Rd]



Entrance 1: for Nursery, Reception, Year 1 and Year 2 pupils at **8.30am**.

Siblings families will use this entrance if they have a child in Nursery, Reception, Year 1 or Year 2 **and** a child in Year 3, Year 4, Year 5 or Year 6.

Please line up along the side of the school next to the hedges (see the white arrow)



Entrance 2: for Year 3, Year 4, Year 5 and Year 6 at **8.35am**.

Please line up along the side of the school next to the new flats on Farlton Rd (see the white arrows).