

**Transfer to
Secondary
School in
September
2019**

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Transfer to Secondary School

**Parents' Information Meeting
5 & 6 September 2018**

WELCOME



**Transfer to
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- Introduction & Basics
- Secondary Schools in Wandsworth
- Which School?
- Changes to the process for 2019 entry
- The Pan - London Admissions Process
- How to Apply
- Taking the Year 6 Test
- How the System works
- Receiving the Decision

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School Admissions – The Legal Basics

- Right to express a preference
- Number of places available
- Fewer applications than places
- More applications than places
- Published admission criteria
- Right to appeal if place refused
- Responsibility to arrange a place

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Transfer to Secondary Admissions Process

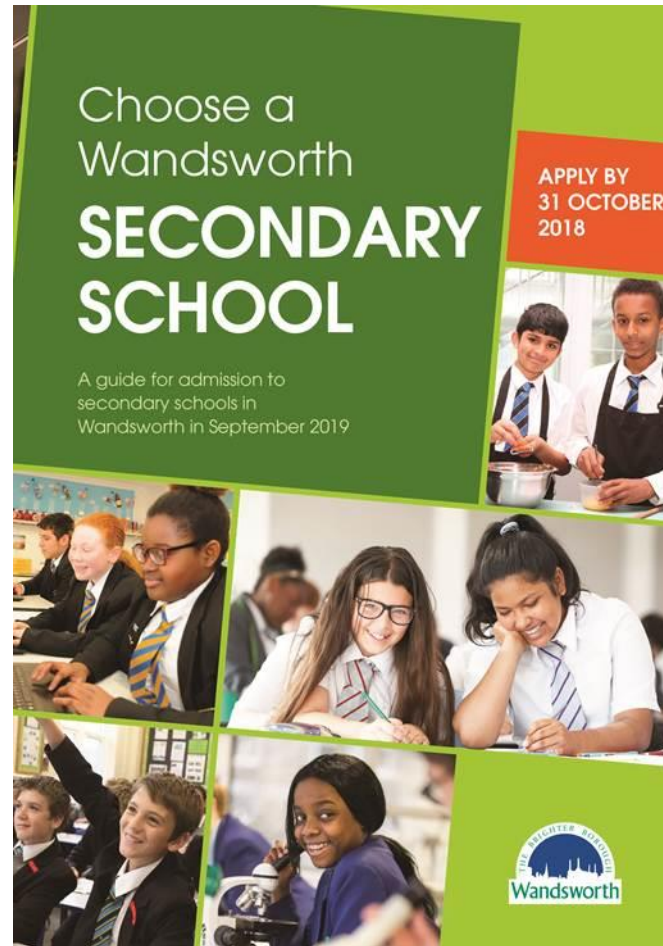
Types of school

Different types and status of school:

- Community Schools
- Voluntary Aided Schools
- Academies
- Foundation Schools
- Free Schools

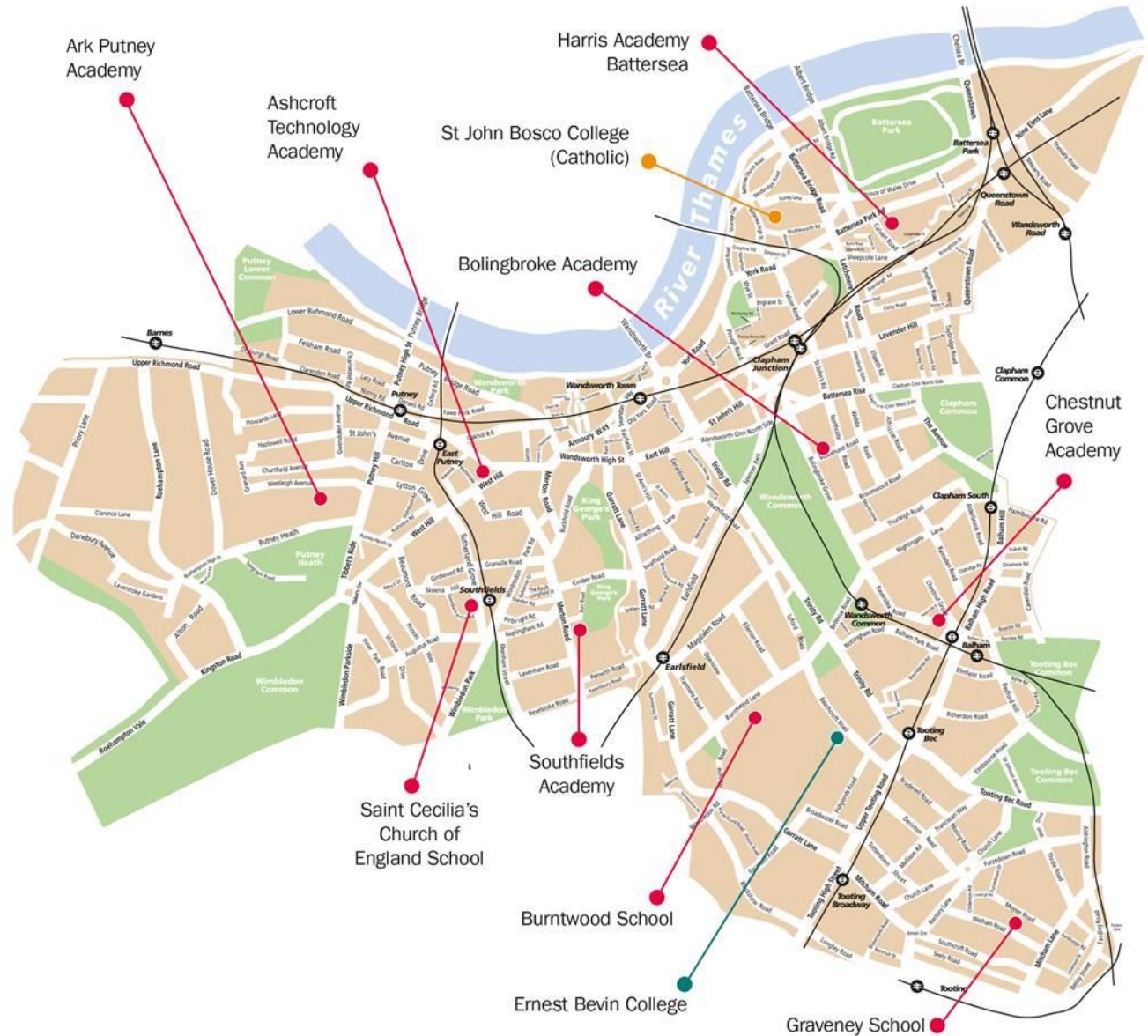
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The admissions brochure



Secondary Schools in Wandsworth

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Secondary Schools in Wandsworth

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School	Type	For	Places
Ark Putney Academy	Academy	Boys & Girls	180
Ashcroft Technology Academy	Academy	Boys & Girls	240
Bolingbroke Academy	Academy	Boys & Girls	120
Burntwood School	Academy	Girls	313
Chestnut Grove Academy	Academy	Boys & Girls	180
Ernest Bevin College	Community	Boys	180
Graveney School	Academy	Boys & Girls	280
Harris Academy Battersea	Academy	Boys & Girls	180
St Cecilia's CE School	Academy	Boys & Girls	150
St John Bosco College	VA	Boys & Girls	210
Southfields Academy	Academy	Boys & Girls	249

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Collecting information

- Investigate which would be the best school for your child.
- Secondary School Admissions Brochures & School Prospectuses & Websites, Ofsted Reports, Internet
- Attend the special open days/evenings – VISIT THE SCHOOL
- Discuss the transfer with your child's primary school teacher or headteacher
- Look at the admission criteria and previous years' admissions to see how likely you are to be offered a place
- Visit **www.wandsworth.gov.uk/admissions** or **www.eadmissions.org.uk** for information about schools in your area and elsewhere
- Information about schools in other boroughs in other council's brochures and websites and school websites.

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Oversubscription criteria that schools use

Non Selective Places

- Children in Public Care (or adopted from care)
- Siblings (brothers or sisters on roll at time of application)
- Distance (straight line from home to centre of school site)
- Exceptional Medical/Social Needs (professionally supported)
- Church Attendance (Church of England & Catholic Schools)
- Feeder primary schools (Bolingbroke Academy only)

Banding (An equal spread of ability)

- Children divided into 5 equal groups based on test scores - Ashcroft & Chestnut Grove

Selective Places

- General Ability (Highest test scores) – Burntwood, Graveney, & Ernest Bevin
- Subject Aptitude (Tests in Art, Languages, Music, Technology) – Ashcroft, Chestnut Grove & St Cecilia's.

The chances of getting a place

- What are the admission criteria?
- How many places?
- How many applications were there last year?
- How many were admitted under each criterion?
- Up to what distance from the school were places offered last year?
- Information for last year within admission brochure and previous four years available online

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Changes to the Process for 2019 entry

There are important changes to the secondary school admissions process for 2019 transfer:

- The Wandsworth Year 6 Test is now in September.
- The specialist tests for Ashcroft Technology Academy, Chestnut Grove Academy and Saint Cecilia's Church of England School have also moved to September.
- School open days and evenings have been added for June and July.

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The Pan-London Admissions Process



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The Pan-London Admissions Process

Why introduced?

- Complexity of admissions process in London
- Last year over 88,000 students transferred to secondary school in London
- Over 60% applicants apply for schools in other boroughs – for 2018 transfer nearly 92,000 preferences were expressed for schools and academies in other boroughs
- Introduced to eliminate the multiple offer of maintained school and academy places to parents in London and thereby increase the number of parents offered a place at the initial offer stage

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Key Features of the Pan-London Admissions Process

- Single application form to the council in which you live
- Apply for up to 6 schools in any borough
- Rank the schools in the order you prefer them
- Applications for schools in other boroughs are passed to other councils
- Schools consider applications separately using their criteria
- Schools tell the local council whether they can allocate a place
- If a child can be allocated a place at more than one school, the council will offer whichever of these the parent listed highest
- Information is exchanged between councils
- School offered is whichever one the parent ranked highest of those able to make an offer
- Single notification from 'home' council sent on **1 March**

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Benefits of the Pan-London admissions process

- Easier for parents to apply on one form
- Helpful to parents to receive the outcome on the same day
- Because nobody is offered more than one school, more parents are offered one of their chosen schools at the outset
- 93% applicants offered a preferred school on the initial offer day in 2018. There have been fewer appeals since the system was introduced 13 years ago

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How to Apply



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How to apply

Apply online - visit **www.eadmissions.org.uk**
or **www.wandsworth.gov.uk/admissions**

OR

Alternatively you can use a paper form available from Pupil Services.

If you live outside Wandsworth you must apply through your home Local Authority.

We strongly encourage you to apply online



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Benefits of online application

- Secure and confidential – only your council’s school admission team will see your whole application
- Straightforward to register
- Follow the simple instructions on screen to complete and submit form. Tips and prompts as you complete the form.
- You can use the system 24 hours a day/7 days a week
- You can save your form and log back in later to finish or make changes
- Attach supporting documents
- Email reminders to submit your form and
- When you submit your form, it will automatically be sent to the right place and acknowledged by email. Cannot be lost or delayed in post
- You can print a copy of your form
- You receive an email with the outcome during the evening of 1st March
- 95% London parents applied online last year.

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Completing the application

- **Child and Parent Details**
 - Your child's only permanent address
 - Children in public care or previously in public care
 - Children with a Statement of Special Educational Needs/EHCP apply through separate process
- **School Preferences**
 - List up to 6 state schools in any area
 - List them in order of preference
 - Preference order decides between two or more offers of a place
- **Siblings (brothers or sisters)**
 - Must still be attending the school when the child starts.
- **Medical/Social Reasons**
 - Must provide professional evidence why essential for child to go to this school in particular. (Some schools do not have this criterion)

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Listing School Preferences

- Remember you can apply for up to 6 state schools in any area
- Read the criteria and how places were allocated last year
- We recommend you apply for at least four schools
- Include at least one local school
- Make sure you list the schools in your genuine order of preference (cannot be changed after the closing date)

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Faith schools

If you are considering applying for a school place on faith grounds, it is important you complete the school's **Supplementary Information Form (SIF)**

- **St Cecilia's (Foundation Place)**
Complete the Foundation place form (the SIF)
- **St John Bosco**
Complete the Catholic school religious affiliation form (the SIF)
- **Faith schools in other boroughs** - Check with borough or school if a SIF is required
- For these schools must include school in list of preferences **AND** complete supplementary information form (SIF)
- Return SIF direct to school

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Specialist Aptitude Places in Wandsworth Schools

- Applications for specialist aptitude places
Art & Design - 30 places at Chestnut Grove Academy
Modern Languages - 30 places at Chestnut Grove Academy
Music - 15 places at St Cecilia's School
Technology – 24 places at Ashcroft Technology College
- **The specialist test arrangements for Wandsworth schools have changed for 2019 entry.**

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Specialist Aptitude Places in Wandsworth Schools (2)

- If you wish to be considered you must complete the school's supplementary information form (SIF) and return SIF to the school direct by the date below.

School	SIF deadline	Date of test
Ashcroft Technology Academy – up to 24 specialist places in Technology	Return the SIF by 14 September 2018	1 October 2018
Chestnut Grove Academy – up to 30 specialist places each in Art & Design and Modern Foreign Languages	Return the SIF by 7 September 2018	15 September 2018
Saint Cecilia's Church of England School – 8 foundation and 7 open specialist places in Music	Return the SIF by 7 September 2018	Preliminary assessment 21 September 2017 and final assessment 28 September 2018

- You will be advised of the test results before the main closing date for applications (31 October).
- This will enable you to assess whether to proceed with application for a specialist aptitude place. If you do, you must list the school as a preference on your online application or Common Application Form.

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Submitting your application

- **The closing date for applications is Wednesday 31 October.**
- **Online applications** must be submitted by **midnight on 31 October**
- **Paper forms from Wandsworth residents** must be received by Pupil Services at Wandsworth Council by 31 October. If handing the form in via your Wandsworth Primary School you should do so by Friday 19 October.
- Non-Wandsworth residents must return their application to the council in which they live.
- SIFs must be returned directly to the school.
- Applications for schools outside Wandsworth will automatically be passed to other councils
- **All applications will be acknowledged.**

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The Wandsworth Year 6 Admissions Test



Wandsworth Year 6 Test (1)

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Timing of the Test

- The Wandsworth Year 6 admissions test is now in September 2018 for children starting secondary school in 2019.
- Requirement of the national admissions code and will help you to assess whether your child may be eligible for a selective (ability) place at Burntwood School, Ernest Bevin College or Graveney School before making an application.
- You must ensure that your child can take the test on the set date. Only in exceptional circumstances will there be an opportunity to take the test on another day.

Registration

You must register your child for the test if:

- You are considering applying for a place at Ashcroft Technology Academy or Chestnut Grove Academy or a selective (ability) place at Burntwood School, Ernest Bevin College or Graveney School; and
- Your child attends an independent school, a state primary school outside of Wandsworth or is educated otherwise.
- **Register online at www.wandsworth.gov.uk/admissions by 7 September 2018.**
- If your child attends a state primary school in Wandsworth, he/she will take the test at school and there is no need to register for the test.

Wandsworth Year 6 Test (2)

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- **When and where the test is taken**
 - **Thursday 20 September** in Wandsworth primary schools
 - **Saturday 22 September** in Test Centres
- **If a child is absent**
- **What the test involves**
 - **Non Verbal Reasoning and Verbal Reasoning**
- **How results are used**
 - Selective places (Burntwood [78 places], Ernest Bevin [60], Graveney [70]) offered to those applicants achieving test score.
 - Ability bands (Ashcroft, Chestnut Grove). if you are considering applying for Ashcroft or Chestnut Grove, your child must sit the Year 6 admissions test. Without this, the school(s) will not be able to place your child in an ability band.
 - Transfer information (All Wandsworth schools)

Wandsworth Year 6 Test (3)

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Results

- You will be notified of your child's test results in mid **October**. The notification will provide information about:
 - how the test scores are used by the schools
 - previous years' admissions selective places, and
 - ability bands at Wandsworth schools.
- This will help you to assess whether your child may be eligible for a selective (ability) place at Burntwood School, Ernest Bevin College or Graveney School before making an application. It will also be a guide as to which ability band your child may be placed in if you apply for Ashcroft Technology Academy or Chestnut Grove Academy.
- Each school has its own admission criteria. Schools may use the test scores in different ways when allocating places or may not use them at all.
- A score that results in an offer of a place at one school will not necessarily result in an offer at another.

Other tests

- Subject aptitude tests if you apply for specialist place
- Selective schools in other boroughs have their own test

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How the system works



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How places are allocated

- Schools consider your application separately using their criteria
- Your preference rankings are not revealed
- Schools tell their council if they can allocate your child a place
- If your child can be allocated a place at more than one school, the council will offer you whichever of these you ranked highest
- If your child can be allocated a place at a school in more than one borough, the councils will exchange information and offer you whichever of these you ranked highest
- Any lower ranked school places will be re-allocated to other children

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How places are allocated

- Example 1**

Preference	School Criteria met?	Outcome
1st Graveney School	No	Unsuccessful, can be added to waiting list and can appeal
2nd ARK Putney Academy	Yes	Place offered
3rd Holland Park School	No	Withdrawn as higher preference met
4th Southfields Academy	Yes	Withdrawn as higher preference met
5th Burntwood School	Yes	Withdrawn as higher preference met

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How places are allocated

- Example 2**

Preference	School Criteria met?	Outcome
1st Ashcroft Technology Academy	Yes	Place offered
2nd St Cecilia's School	No	Withdrawn as higher preference met
3rd St John Bosco College	Yes	Withdrawn as higher preference met
4th Chestnut Grove Academy	Yes	Withdrawn as higher preference met
5th Bolingbroke Academy	Yes	Withdrawn as higher preference met
6th Harris Battersea Academy	Yes	Withdrawn as higher preference met

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Receiving the decision



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National Offer Day - One Notification on 1 March 2019

- Email sent to online applicants during the evening of **1 March** via London Eadmissions Team
- Paper applicants posted outcome letter posted by first class mail on **1 March** by the council in whose area you live.
- Online applicants offered a lower preference or alternative school also sent a more detailed email notification direct from the Council.
- Outcome of each preference
- Offer of place (highest preference possible)
- Alternative offer (if no preference offered)
- Where to get further details
- How and when to appeal
- How to accept the place offered

What to do next

- Accept the place offered unless you have a definite place elsewhere
- Your child will be placed on the waiting list for any schools which are a higher preference than the school offered
- If a higher preference school becomes available later we will let you know
- Your child's position on the waiting list can move up or down
- You can appeal if you are refused a place at a higher preference school
- If none of the schools you applied for can offer a place on 1 March, we will offer a place at the nearest school with a vacancy. You can also make further applications.

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Independent Appeals Process

- If not offered your preferred school, you have right of appeal to an independent appeal panel
- Panel will have no connection with the school or LA – made of lay people and people with experience of education
- Their role is to consider any exceptional reasons to attend the school that you may highlight and weight this against the school's reason for refusing admission
- Have discretion to uphold your appeal and instruct the school to admit your child over the school's admission number.
- Appeals heard May-July.
- No guarantee appeal will be successful – nationally for 2017 admissions, 23.4% of secondary school admission appeals are upheld.

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Key Dates for Parents

- 19 June – 15 Oct: Secondary School open days/evenings
- Sep - Oct: Meeting your child's primary Headteacher or class teacher to discuss transfer
- 7 Sep – closing date for Year 6 Test registration for pupils **not** attending a Wandsworth state primary school
- 7 Sep – closing date for St Cecilia's specialist place SIF
- 7 Sep - closing date for Chestnut Grove specialist place SIF
- 14 Sep – closing date for Ashcroft specialist place SIF
- 15 Sep – Chestnut Grove specialist place assessments
- Thurs 20 Sep - take Year 6 test in Primary Schools
- 21 Sep and 28 Sep – St Cecilia's music aptitude assessments
- Sat 22 Sep – take Year 6 test in Test Centres
- 1 Oct – Ashcroft specialist aptitude test
- 31 Oct - Closing date for applications
- 1 March – Online applicants receive email
- 1 March - Your council posts outcome letter by first class mail
- 2 March – Applicants receive outcome letter
- May-July – Appeals heard

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If you live in Wandsworth and need help...

Web: visit www.wandsworth.gov.uk/admissions

Email: admissions@wandsworth.gov.uk

Phone: (020) 8871 7316

By post: Pupil Services Section,
Children Services Department
Town Hall Extension, Wandsworth High Street
London, SW18 2PU

Visit: Customer Centre,
Ground Floor, Town Hall Extension